

## Supervisor 2&3 Course

**RIIOHS301A: Conduct Safety and Health Investigations**

**RIICOM301A: Communicate Information**

The Supervisor 2 and 3 (S2&3) course covers the application of determining investigation objectives; gathering information; evaluating information; identifying courses of action; and preparing and presenting investigation reports. It also includes processes of communicating information orally and in writing; achieving meeting outcomes; making presentations, and participating in negotiations all in the Resources and Infrastructure Industries.

This course comprises of theory components with written assessments and a required practical Skill Assessment showing the ability to carry out the skills required to conduct safety and health investigations and to communicate information in the workplace. Participants assessed as competent will be issued with a Statement of Attainment.

Participants are encouraged to bring examples of their own workplace evidence of risk management, incident investigation and communication (such as workplace documents void of private information)

### Course Content Summary

- Communicate information orally and in writing
- Achieve meeting outcomes
- Make a presentation
- Participate in negotiations
- Determine the investigation objectives
- Gather information
- Evaluate information
- Identify courses of action
- Prepare and present investigation reports

### Other Information

**Duration:** 1 day (7.30am sharp to 3.00pm)

**Clothing:** Wear work clothing and covered footwear suitable for climbing **no thongs/sandals**

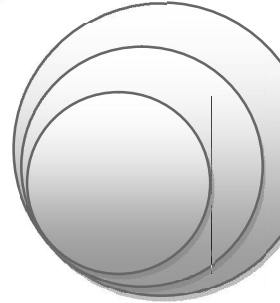
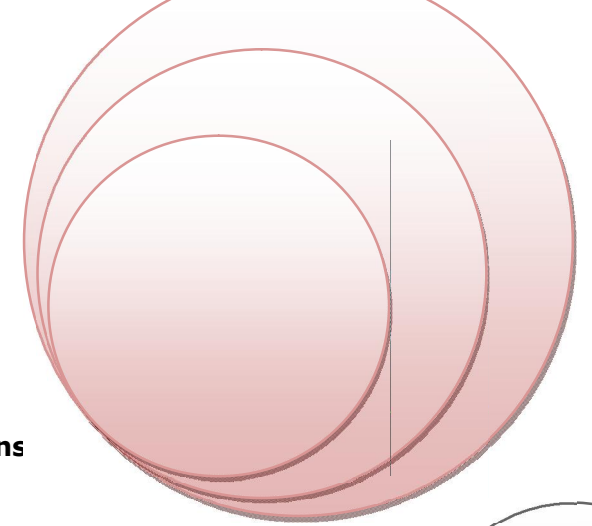
**Location:** Dawsons Training Rooms Gate 2 - 50 Greenbank Road, Stratford Q.

Parking is available off-street in Gate 3.

**E:** [training@dawsonseng.com.au](mailto:training@dawsonseng.com.au)

**Other:** Fridge and microwave available if bring your own lunch, otherwise smoko van attends. Morning and afternoon tea is provided.

Dawsons have a fit for work policy; please refer to the Participants Handbook for more details prior to enrolment.



### Nationally Accredited Course



### Cost

**Individual: \$660 (S2& 3 only)**

**Payment Options:** Cash / Mastercard & Visa / Debit Card / Direct Deposit in advance

*Note: If training is carried out on site, the client may be responsible for travel & accommodation costs.*

**Dawsons Training**  
Greenbank Road  
Stratford Cairns 4870  
Gate 2 & 3

**Phone: 4055 1900**

**Fax: 4055 1599**

**[www.dawsonseng.com.au](http://www.dawsonseng.com.au)**

RTO # 32461